

# GOVERNMENT DEVELOPMENT ASSISTANCE PROGRAMMES

A number of assistance programmes have been established by the government and the private sector to help companies improve efficiency, strengthen capabilities and exploit new opportunities in every aspect of their business.

BUSINESS DEVELOPMENT		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
1. <b>Double Tax Deduction for Inbound Tourism Promotion</b>	<p>To encourage Singapore tourism companies to promote the provision of services for inbound tourism to Singapore through participation in STB-supported overseas trade fairs/ missions.</p> <p><b>Eligibility Criteria:</b> To qualify, a company should meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Must be a resident company or has a permanent establishment in Singapore.</li> <li>• Is promoting Singapore services for inbound tourism.</li> </ul>	STB
2. <b>Loan Insurance Scheme (LIS)</b>	<p>Companies can secure short-term trade financing with the Loan Insurance Scheme (LIS), which insures the banks against insolvency risks of the borrowers. Loans are underwritten by commercial insurers, while a portion of the insurance premium is supported by the Government.</p> <p>Companies can apply for the LIS to secure short-term trade financing lines such as:</p> <ul style="list-style-type: none"> <li>• Inventory / stock financing facility</li> <li>• Structured pre-delivery working capital</li> <li>• Factoring / bill or invoice or accounts receivable discounting with recourse</li> </ul> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore.</li> <li>• At least 30% of your shareholding is local;</li> <li>• Company's group annual sales of not more than \$100 million or company's group employment size not more than 200 workers.</li> </ul>	ES
3. <b>Local Enterprise Finance Scheme (LEFS)</b>	<p>The fund may be used for automating and upgrading factory and equipment, Enterprise and / or purchasing factory (only for JTC Corporation or Housing &amp; Development Board (HDB) properties). The scheme offers loans up to S\$15 million.</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Company registered and operating in Singapore with at least 30% local equity.</li> <li>• Company's Group Annual Sales of not more than S\$100 million OR Company's Group Employment Size of not more than 200.</li> </ul>	ES

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<p><b>4. Major Exporters Scheme (MES)</b></p>	<p>Major Exporter Scheme (MES) is designed to ease the cash flow of businesses that import and export goods substantially. Under normal rules, the businesses have to pay GST upfront on imports and subsequently obtain a refund from IRAS after submission of their GST returns. This can create cash flow problems for businesses that export goods substantially as no GST is collected from the zero-rated supplies to set-off their initial cash outflow on imports. Businesses granted the MES are able to import non-dutiable goods with GST suspended. Effective from 1 Jul 2006, such businesses also enjoy GST suspension on goods removed from a Zero GST warehouse.</p> <p>Your MES status can only be used when you:</p> <ol style="list-style-type: none"> <li>1. Import your own goods in the course or furtherance of your business;</li> <li>2. Import goods belonging to your overseas principal for sale in Singapore or re-export on behalf of the overseas principal, in the course or furtherance of the business;</li> <li>3. Import goods belonging to your overseas principal which will later be re-exported; or</li> <li>4. (From 1 Jan 2015) Re-import goods which you previously sent abroad for value-added activities, belonging to your local customer or GST-registered overseas customer.</li> </ol> <p>For (2) and (3) above, you must ensure that:</p> <ul style="list-style-type: none"> <li>• Your overseas principal is not registered for GST;</li> <li>• You keep separate records for goods belonging to your overseas principal;</li> <li>• You have control over the custody and possession of the goods owned by your overseas principals at all times; and</li> <li>• You treat any subsequent supply of goods as being made by you: <ol style="list-style-type: none"> <li>a. When you sell the goods locally, you should standard-rate the supply; and</li> <li>b. When you export the goods and maintain the required export evidence, you may zero-rate the supply.</li> </ol> </li> </ul> <p><b>Eligibility Criteria:</b></p> <p>In order to qualify under MES, the following conditions must be satisfied:</p> <ul style="list-style-type: none"> <li>• Your business must be GST-registered</li> <li>• Your business must be active and financially solvent</li> <li>• You have been importing or will be importing goods for your business purpose</li> <li>• Your zero rated supplies must account for more than 50% of the total supplies, or the value of your zero-rated supplies is more than S\$10 million for the past 12 months</li> <li>• You maintain good internal controls and proper accounting records</li> <li>• You maintain good compliance records with IRAS such as: <ul style="list-style-type: none"> <li>• Filing GST and income tax returns on time</li> <li>• Paying GST, income tax, property tax and withholding tax on time</li> </ul> </li> <li>• You maintain good compliance record with Singapore Customs</li> <li>• You comply with other conditions that Comptroller of GST may impose from time to time</li> </ul>	<p>IRAS</p>

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<p><b>5. SME Micro Loan</b></p>	<p>Small companies that are just starting out can apply for the SME Micro Loan that offers funding of up to S\$100,000 to help you better manage daily operations and cashflow.</p> <p>To make the loan more accessible to new companies set up in three years or less, Enterprise Singapore shares the risk of loan defaults with Participating Financial Institutions in the event of company insolvency.</p> <table border="1" data-bbox="481 505 1337 789"> <tr> <td data-bbox="481 505 746 596"><b>Scope</b></td> <td data-bbox="746 505 1337 596"> <ul style="list-style-type: none"> <li>Daily operations</li> <li>Automating and upgrading factory and equipment</li> </ul> </td> </tr> <tr> <td data-bbox="481 596 746 646"><b>Loan Quantum</b></td> <td data-bbox="746 596 1337 646"> <ul style="list-style-type: none"> <li>Up to S\$100,000</li> </ul> </td> </tr> <tr> <td data-bbox="481 646 746 696"><b>Repayment Period</b></td> <td data-bbox="746 646 1337 696"> <ul style="list-style-type: none"> <li>Up to 4 years</li> </ul> </td> </tr> <tr> <td data-bbox="481 696 746 789"><b>Interest Rate</b></td> <td data-bbox="746 696 1337 789"> <ul style="list-style-type: none"> <li>Subject to Participating Financial Institutions' assessments of risks involved</li> </ul> </td> </tr> </table> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>Registered and operating in Singapore;</li> <li>Employ 10 or less employees OR has annual sales not exceeding S\$1 million;</li> <li>At least 30% of your shareholding is local.</li> </ul>	<b>Scope</b>	<ul style="list-style-type: none"> <li>Daily operations</li> <li>Automating and upgrading factory and equipment</li> </ul>	<b>Loan Quantum</b>	<ul style="list-style-type: none"> <li>Up to S\$100,000</li> </ul>	<b>Repayment Period</b>	<ul style="list-style-type: none"> <li>Up to 4 years</li> </ul>	<b>Interest Rate</b>	<ul style="list-style-type: none"> <li>Subject to Participating Financial Institutions' assessments of risks involved</li> </ul>	<p>ES</p>
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<p><b>6. Double Tax Deduction for Approved International Fair</b></p>	<p>The scheme aims to encourage Singapore companies to expand their markets by participating in international trade-oriented exhibitions held in Singapore that are accorded the Approved International Fair (AIF) status by the Singapore Exhibition and Convention Bureau (SECB).</p> <p><b>Eligibility Criteria:</b></p> <p>To qualify, a company should meet the following requirements:</p> <ul style="list-style-type: none"> <li>Must be a resident company or has a permanent establishment in Singapore;</li> <li>Is exhibiting in approved local trade fairs accorded the AIF status by SECB.</li> </ul>	<p>STB</p>								
<p><b>7. Pioneer Certificate Incentive (PC) &amp; Development &amp; Expansion Incentive (DEI)</b></p>	<p><b>Overview:</b></p> <p>Incentive (PC) &amp; An approved company under the PC or DEI is eligible for a corporate tax exemption or a concessionary tax rate of 5% or 10%, respectively, on income derived from qualifying activities. The incentive period is limited to five years. Extension of the incentive may be considered, subject to the company's commitment to undertake further expansion plans. The company is required to maintain a separate account in respect of any non-qualifying activity undertaken during the incentive period. The income from the non-qualifying activity is not eligible for the incentive.</p> <p><b>Eligibility Criteria:</b></p> <p>Application for the PC or DEI is open to companies that are prepared to make significant investments in contribution to the economy or in advancement of capabilities towards globally leading industries. The award of PC or DEI may also be accompanied with the International Headquarters Award status for</p>	<p>EDB</p>								

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	<p>companies that commit to anchor substantive HQ activities in Singapore to manage, coordinate and control regional business operations.</p> <p>To qualify, companies must meet quantitative and qualitative criteria. These include the employment created (including skills, expertise and seniority), total business expenditure which generates spin-off to the economy, as well as commitment to growing the capabilities (e.g. technology, skillsets, knowhow) in Singapore. Manufacturing projects are also required to commit to fixed asset investment in plant, building or equipment.</p> <p>In addition, to be eligible for consideration of PC, the company must introduce technology, skillsets or knowhow into an industry that are substantially more advanced than the average prevailing in Singapore. The company must also carry out new, pioneering activities that have not been undertaken by other companies at a scale that is substantive in economic contribution.</p> <p>The approval and award of the PC or DEI will be subject to the company implementing its plans to grow and sustain substantive economic activities in Singapore.</p>	
<p><b>8. Local Enterprise and Association Development Programme (LEAD)</b></p>	<p>The Local Enterprise and Association Development Programme (LEAD) is overseen by Enterprise Singapore and supports efforts by Trade Associations and Chambers (TACs) to drive industry initiatives, focusing on areas like technology and infrastructure, business collaborations, as well as intelligence and research.</p> <p>The Singapore Tourism Board (STB) administers LEAD as a partner agency to support tourism-related associations by strengthening their capabilities to enable them to take on a greater leadership role to drive the development and growth of their respective industries and precincts.</p> <p><b>ELIGIBILITY CRITERIA:</b> The LEAD is open to trade associations and chambers (TACs) which can include Singapore-registered societies, professional bodies, unions of employers, overseas business chambers and companies limited by guarantee.</p>	ES
<p><b>9. Business Improvement Fund (BIF)</b></p>	<p>The Business Improvement Fund (BIF) aims to encourage technology innovation and adoption, redesign of business model and processes in the tourism sector to improve productivity, competitiveness and enhanced consumer experience.</p> <p><b>ELIGIBILITY CRITERIA:</b> The BIF is open to all Singapore-registered businesses/companies embarking on projects with a clear tourism focus.</p> <p>These companies are:</p> <ol style="list-style-type: none"> <li>1. Tourism companies taking on capability development initiatives</li> <li>2. Technology companies that create innovative technology products and services for tourism businesses</li> </ol>	STB

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	<p>Aligned to Enterprise Singapore's Enterprise Development Grant (EDG), the BIF supports projects that help tourism companies to upgrade the business or innovate, under two pillars:</p> <p><b>1) Core Capabilities</b></p> <p>Projects under Core Capabilities help companies prepare for growth and transformation by strengthening their business foundations.</p> <ul style="list-style-type: none"> <li>• Business Strategy Development</li> <li>• Financial Management</li> <li>• Human Capital Development</li> <li>• Service Excellence</li> <li>• Strategic Brand and Marketing Development</li> </ul> <p><b>2) Innovation &amp; Productivity</b></p> <p>Projects under Innovation &amp; Productivity support companies that explore new areas of growth or look for ways to enhance efficiency. These could include reviewing and redesigning workflow and processes. Companies could also tap into automation and technologies to make routine tasks more efficient.</p> <ul style="list-style-type: none"> <li>• Automation</li> <li>• Process Redesign</li> <li>• Product Development</li> </ul>	
<p><b>10. Business Events in Singapore (BEiS)</b></p>	<p>The Business Events in Singapore (BEiS) scheme seeks to encourage the business events industry to anchor and grow quality events as well as catalyse the innovation of new content.</p> <p><b>ELIGIBILITY CRITERIA:</b></p> <p>The BEiS is open to all businesses / companies or associations in the Meetings, Incentive Travel, Conventions, and Exhibitions (MICE) sector.</p> <p>Proposed events should fall under one of the following categories:</p> <ul style="list-style-type: none"> <li>• Meetings</li> <li>• Incentive Travel</li> <li>• Corporate Activities</li> <li>• Association Conventions</li> <li>• Trade Conferences</li> <li>• Exhibitions</li> </ul> <p>Pre-event activities such as business and capability development initiatives jointly undertaken by association and industry players to promote Singapore's business event offerings, conducting of market feasibility studies and bidding activities.</p>	<p>STB</p>

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<p><b>11. Kickstart Fund (KF)</b></p>	<p>The Kickstart Fund supports the creation and test-bedding of innovative lifestyle concepts and events with strong tourism potential and scalability. This is with the aim of adding to the existing quality tourism software and enhancing the vibrancy of Singapore as a tourist destination.</p> <p><b>ELIGIBILITY CRITERIA:</b></p> <p>The Kickstart Fund is open to all legal entities, for e.g. businesses, companies, associations, institutes, etc.</p> <p>Qualifying projects include customer-focused events and concepts, such as:</p> <ul style="list-style-type: none"> <li>• Multi-disciplinary/ hybrid events which cut across multiple lifestyle and/or business sectors, including B2B2C events</li> <li>• Single and multiple editions of pop-ups (up to one year or four editions, whichever is shorter)</li> <li>• Services (eg. an art walk/tour, culinary tour as part of a wider event)</li> </ul> <p>Funding support is awarded based on the scope and merits of the application. STB will shortlist applicants to be assessed by an evaluation panel, comprising STB directors, industry professionals, and representatives from government agencies championing the sector development of related lifestyle industries. The panel will evaluate the application/proposal based on the following evaluation criteria:</p> <p><b>1. Strength of Concept/Idea</b></p> <ul style="list-style-type: none"> <li>• Innovativeness of the project concept in the following aspects: business model, content, consumer experience and/or use of technology as an enabler.</li> <li>• The concept must be unique, first-of-its-kind, and differentiated from existing experiences in the market.</li> <li>• There must be market potential among tourists.</li> </ul> <p><b>2. Business Plan</b></p> <ul style="list-style-type: none"> <li>• The feasibility of the project business model and potential scalability of the project.</li> <li>• Sound financial planning (including strategies to source for partners, sponsors, and investors) and project and budget management.</li> <li>• Effective marketing and sales strategies.</li> </ul> <p><b>3. Management Team's Competencies and Track Record</b></p> <ul style="list-style-type: none"> <li>• The management team must demonstrate the necessary abilities, track record (where available), commitment, and drive to successfully execute the project.</li> </ul> <p>Applicants seeking to submit an application relating to new tour experiences should ensure that the necessary Travel Agent and/or Tourist Guides licenses are in place.</p>	<p>STB</p>

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<p><b>12. Leisure Events Fund (LEF)</b></p>	<p>The Leisure Events Fund (LEF) supports the launch and development of world-class, differentiated, and celebrated leisure event experiences in Singapore so as to deliver key tourism outcomes and to contribute towards the agenda of establishing Singapore into one of the world's most vibrant cities.</p> <p><b>ELIGIBILITY CRITERIA:</b> The LEF is open to all legal entities (e.g. businesses, companies, associations, government bodies, etc).</p> <p>Qualifying projects include live consumer event experiences and concepts with tourism potential.</p> <p>Successful applicants will receive funding support of up to 70% of qualifying third-party costs, subject to STB's evaluation on the tourism merits and scope of the project. Qualifying third-party costs include cost items related to professional services, production and marketing.</p>	STB
<p><b>13. Tourism Product Development Fund (TPDF)</b></p>	<p>The Tourism Product Development Fund (TPDF) supports the creation of new tourism products and experiences as well as rejuvenation of existing products and experiences that will heighten interest in Singapore as a tourist destination.</p> <p><b>ELIGIBILITY CRITERIA:</b> The TPDF is open to all businesses / companies or associations registered in Singapore.</p> <p>Proposed projects should fall under one of the following categories:</p> <ul style="list-style-type: none"> <li>• New Product Development</li> <li>• Existing Product Rejuvenation</li> </ul>	STB
<p><b>14. Cruise Development Fund (CDF)</b></p>	<p>The Cruise Development Fund (CDF) supports cruise industry players such as cruise lines, travel agents, charterers and trainers in activities that will build strong consumer demand for cruises from Singapore.</p> <p><b>ELIGIBILITY CRITERIA:</b> The CDF is open to cruise lines, travel agents, charterers and industry trainers.</p> <p>Proposed projects should fall under one of the following categories:</p> <p>For cruise lines:</p> <ul style="list-style-type: none"> <li>• Deployment of new ships to Singapore</li> <li>• Extension of existing deployments out of Singapore</li> </ul> <p>For travel agents:</p> <ul style="list-style-type: none"> <li>• Deployment and marketing of cruise packages with pre/post stays in Singapore</li> </ul> <p>For charterers:</p> <ul style="list-style-type: none"> <li>• Chartering of cruise sailings out of Singapore, preferably with bundling of pre/post land packages in Singapore</li> </ul> <p>For Industry trainers:</p> <ul style="list-style-type: none"> <li>• Development of training courses to promote Singapore as a cruising destination</li> </ul> <p>For cruise lines / charterers / travel agents / industry trainers:</p> <ul style="list-style-type: none"> <li>• Marketing feasibility studies relating to cruising from Singapore</li> </ul>	STB

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<p><b>15. Energy Efficiency Fund (E2F)</b></p>	<p>The Energy Efficiency Fund (E2F) encourages companies operating industrial facilities to adopt energy efficiency through co-funding of resource efficient facility design, energy assessments and energy efficient equipment &amp; technologies.</p> <p><b>Eligibility:</b></p> <p><b><u>Resource Efficient Design/Energy Assessments</u></b></p> <ul style="list-style-type: none"> <li>• Owner or operator of industrial facility registered and sited in Singapore</li> </ul> <p><b><u>Energy Efficient Equipment &amp; Technologies</u></b></p> <ul style="list-style-type: none"> <li>• Energy efficient equipment or technology installed within manufacturing facility sited in Singapore</li> <li>• Owner or operator of energy efficient equipment or technology shall be an EENP Partner</li> </ul> <p><b>Funding Support</b></p> <p><b><u>Resource Efficient Design/Energy Assessments</u></b></p> <ul style="list-style-type: none"> <li>• Up to 50% of qualifying costs incurred in engaging a third-party professional to perform design workshop/conduct a level -3 energy assessment</li> </ul> <p><b><u>Energy Efficient Equipment &amp; Technologies</u></b></p> <ul style="list-style-type: none"> <li>• Up to 30% of qualifying costs incurred for the implementation of energy efficient equipment or technologies that demonstrate measurable and verifiable energy savings<sup>1</sup></li> </ul>	NEA
<p><b>16. International Marketing Activities Programme (iMAP)</b></p>	<p>Trade Association &amp; Chambers can tap iMAP to bring SMEs on board overseas missions and trade fairs to access more markets.</p> <p>Businesses get financial support when they take part in approved business missions and Singapore Pavilions at international trade fairs led by Trade Associations and Chambers of Commerce.</p> <p><b>Eligibility:</b></p> <p>Companies interested in organising iMAP activities must fulfil all the following criteria:</p> <ul style="list-style-type: none"> <li>• Headquarters is incorporated and based in Singapore</li> <li>• Registered with Registry of Societies (ROSES) or Accounting &amp; Corporate Regulatory Authority (ACRA)</li> <li>• Defined as non-profit organisation<sup>1</sup></li> <li>• Activities or functions is in line with Enterprise Singapore's mission.</li> <li>• Demonstrate a focus towards internationalisation</li> <li>• Secretariat with adequate staff, financial resources and experience to recruit and organise the proposed activities</li> </ul> <p>The organising company is responsible for all expenses related to the activity. The company will seek reimbursement for eligible expenses from Enterprise Singapore on behalf of participating companies.</p>	ES

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	<p>Companies incorporated/registered in Singapore and have at least three of the below core business functions/activities operating within Singapore are eligible to enjoy iMAP support.</p> <ul style="list-style-type: none"> <li>• Market development and planning</li> <li>• Logistics and shipping management</li> <li>• Research, development and design functions</li> <li>• Manufacturing and other value-added activity</li> <li>• Business and investment planning</li> <li>• Banking, financial and treasury functions</li> </ul>	
<p><b>17. Market Readiness Assistance (MRA) Grant</b></p>	<p>Companies looking to market products and services overseas can defray up to 70% of third-party costs through the MRA grant.</p> <p>Companies can apply for financial assistance for pre-determined activities focused on overseas market set-ups, identification of overseas business partners and overseas market promotion.</p> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• All Singapore-based small and medium enterprises (SMEs) that have:</li> <li>• Global HQ anchored in Singapore</li> <li>• Annual turnover of less than S\$100 million per annum based on the most recent audited report</li> </ul> <p><b>Funding Support:</b></p> <ul style="list-style-type: none"> <li>• 70% of the eligible cost for activities listed below, capped at S\$20,000 per company per fiscal year</li> <li>• Maximum of two applications per fiscal year, starting on 1 April and ending on 31 March the following year</li> <li>• Limited to one activity (e.g. market entry, or participation in a trade fair) per application</li> </ul>	<p>ES</p>
<p><b>18. Pact Programme</b></p>	<p>The PACT programme encourages mutually beneficial collaborations between companies. The nature of collaboration should go beyond regular business activities.</p> <p>One enterprise should undertake the role of a leader (known as a “Lead Enterprise”) in driving projects to benefit the group of companies.</p> <p>Support for SMEs will be capped at 70% and non-SMEs at 50% of the qualifying costs.</p> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• PACT projects should be driven by a Lead Enterprise, which is a Singapore registered company. It can be an MNC or a Singapore company.</li> </ul>	<p>ES</p>

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	<p>The following areas will also be considered:</p> <ul style="list-style-type: none"> <li>• The Lead Enterprise should have clear capabilities above those of the other participating companies in the project. It takes responsibility for the implementation and successful delivery of the project.</li> <li>• The Lead Enterprise should help the participating companies in a manner that is beyond its normal commercial interests. For example, the Lead Enterprise should not be selling its product or service to the smaller firms through the project.</li> <li>• The project should include a majority of Singapore enterprises, even though foreign companies can be involved in the collaboration.</li> </ul>	
<p><b>19. Startup SG Tech</b></p>	<p>The Startup SG Tech grant fast-tracks the development of proprietary technology solutions and catalyses the growth of startups based on proprietary technology and a scalable business model.</p> <p>Through Startup SG Tech, companies may receive early-stage funding for the commercialisation of proprietary technology.</p> <p>Startup SG Tech supports Proof-of-Concept (POC) and Proof-of-Value (POV) for commercialisation of innovative technologies. Companies may apply for POC or POV grants depending on the stage of development of the technology/concept. Startup SG Tech is a competitive grant.</p> <p>Your solution must:</p> <ul style="list-style-type: none"> <li>• Clearly demonstrate how science/technology is applied;</li> <li>• Be of a breakthrough level of innovation (i.e. distinctly different or new technology which either (i) has the potential to disrupt an existing market; or (ii) to replace, or create, a new market/purpose/niche.);</li> <li>• Lead to or build on proprietary know-how/IP;</li> <li>• Be commercially viable.</li> </ul> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• Startup Companies</li> <li>• Registered for less than 5 years at time of grant application;</li> <li>• At least 30% local shareholdings;</li> <li>• Company's group annual sales turnover is not more than \$100 million or group employment size is not more than 200 workers; and</li> <li>• Core activities to be carried out in Singapore.</li> <li>• Qualifying Projects</li> </ul>	<p>ES</p>

HUMAN RESOURCES		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
<p><b>1. Critical Infocomm Technology Resource Programme Plus (CITRED+)</b></p>	<p>CITREP+ supports local professionals in keeping pace with technology shifts through continuous and proactive training. Through continuous up-skilling, fresh professionals and mid-career professionals may acquire or enhance technical skills sets which will enable them to remain relevant and productive in their careers.</p> <p>To build a strong core of local ICT professionals with Smart Nation capabilities, CITREP+ has been expanded to support entry-level professionals since April 2016 to build specialised ICT skills through broad-based training courses and certifications.</p> <p>IMDA will work with training providers to develop and offer quality infocomm professional development technology courses and professional certifications that impart knowledge and skills in relevant areas.</p> <p><b>ELIGIBILITY CRITERIA:</b></p> <p>To be eligible for funding support under CITREP+, all trainees must be enrolled by the endorsed course provider or testing centre for the intended course or certification in IMDA's Infocomm Competency Management System (ICMS) before the commencement of the training course or certification.</p> <p><b>For Organisation-Sponsored Trainees:</b></p> <ul style="list-style-type: none"> <li>• Be a Singapore citizen or Permanent Resident at the point of course / certification examination commencement;</li> <li>• Meet the admission criteria set by the Course Provider or Certificate Awarding Body;</li> <li>• The sponsoring organisation must be incorporated or registered in Singapore.</li> <li>• Sponsoring SMEs organisation who wish to apply for up to 90% funding support for course and certification <ul style="list-style-type: none"> <li>– must meet SME1 status</li> </ul> </li> <li>• Sponsoring SMEs organisation will be required to complete (CITREP+ Company Declaration of SME Status for Funding Support Form)</li> <li>• Organisation-sponsored Professionals aged 40 years old and above applying for up to 90% funding support for course and certification <ul style="list-style-type: none"> <li>– Be a Singapore citizen</li> <li>– Aged 40 years old and above</li> </ul> </li> <li>• Employees of local government agencies will qualify for CITREP+ under the self-sponsored category</li> </ul> <p><b>For Self-Sponsored Trainees :</b></p> <ul style="list-style-type: none"> <li>• Be a Singapore citizen or Permanent Resident at the point of course / certification examination commencement</li> </ul>	IMDA

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<ul style="list-style-type: none"> <li>• Meet the admission criteria set by the Course Provider or Certificate Awarding Body;</li> <li>• Professionals aged 40 years old and above applying for up to 90% funding support for course and certification <ul style="list-style-type: none"> <li>– Be a Singapore Citizen</li> <li>– Aged 40 years old and above</li> </ul> </li> <li>• Students/NSF applying for up to 100% funding support for course and/or certification <ul style="list-style-type: none"> <li>– Be a Singapore Citizen</li> <li>– Aged 17 to 25 years old</li> </ul> </li> <li>• Students who wish to attend CITREP+ courses or certifications will be required to produce letter of support and proof of matriculation from the PSEIs of Singapore. Full Time NSF or those that reached their ORD within 6 months will need to produce relevant PSEI graduation certifications and/or proof of National Service enlistment / ORD status.</li> </ul> <p><b>Claim Conditions:</b></p> <p>For course and certification fees support, the trainee must complete the course and pass all examinations required by the certification or post-training assessment within 12 months from the course commencement date with the following conditions:</p> <ul style="list-style-type: none"> <li>– Meet the minimum 75% attendance of the training course as per endorsed roadmap; and</li> <li>– Achieve the final certification status (applicable to certifiable programmes).</li> </ul> <p>For certification fees support, the trainee must pass all examinations required by the certification and achieve the final certification status within 12 months from the commencement date of the first examination.</p>	
<p><b>2. Training Industry Professionals in Tourism (TIP-iT)</b></p>	<p>Training Industry Professionals in Tourism (TIP-iT) supports tourism companies in employee upgrading and talent and leadership development.</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• The TIP-iT is open to all Singapore-registered businesses / companies.</li> </ul> <p>Proposed projects should fall under one of the following categories:</p> <ul style="list-style-type: none"> <li>• Employee Upgrading – Provides incentives for training and course development in tourism-related skill sets which enhances the capability and productivity of the workforce. Scope of training supported includes New/ Specialised Skills, Multi-skilling, and Enhanced Service Delivery.</li> <li>• Tourism Leadership and Talent Development – A scholarship scheme which aims to attract young talents into the tourism sector and groom middle management leaders of tourism companies to be leaders of tomorrow.</li> </ul>	STB

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
<p><b>3. Enhanced Training Support for SMEs</b></p>	<p>Enhanced Training Support for SMEs is a scheme aimed at encouraging small and medium enterprises (SMEs) to send employees for training and skills upgrading.</p> <p><b>Eligibility:</b> As an SME, you will be eligible if:</p> <ul style="list-style-type: none"> <li>• you are registered or incorporated in Singapore</li> <li>• you are made up of at least 30% local shareholding by Singapore Citizens or Singapore Permanent Residents</li> <li>• you have an annual sales turnover of no more than S\$100M or employ fewer than 200 employees</li> <li>• you fully sponsor your employee for the training</li> <li>• you send a bona fide employee hired in accordance to the Employment Act</li> <li>• The employee you send for training must be a Singapore Citizen or a Singapore Permanent Resident.</li> <li>• Singapore Permanent Residents qualify for higher funding for all supported courses except Academic CET courses at the Polytechnics/ITE.</li> </ul> <p><b>Funding Support</b></p> <p><b>a. Course Fee Funding</b> You can receive subsidies covering 90% of course fees for: Continuing Education and Training (CET) Centres' courses certifiable courses, capped at S\$30 per hour in-house certifiable training, capped at S\$15 per hour Polytechnics' and ITE's academic CET programmes, if your employee is a Singapore Citizen</p> <p>If you employ low-wage workers who are eligible for the Workfare Training Support (WTS) Scheme, you will continue to receive 90 - 95% of course fee funding for Singapore Workforce Skills Qualifications (WSQ) training.</p> <p><b>b. Absentee Payroll Funding</b> Claim payroll funding of up to 80% of your employee's basic hourly salary, capped at S\$7.50 per hour</p> <p>Continue to receive absentee payroll funding of 90 - 95% of basic hourly rates for WSQ training if you employ low-wage workers who are eligible for the WTS scheme</p>	<p>WS</p>
<p><b>4. Career Support Programme (CSP)</b></p>	<p>The CSP is a wage support programme offered by the Workforce Singapore (WSG) and the Employment and Employability Institute (e2i) to encourage employers to offer suitable job opportunities to eligible Singapore citizen PMETs and to tap on the wealth of experience they could bring to the workplace.</p> <p>Employers by Receive up to \$42,000 salary support for hiring eligible Singapore Citizens under CSP benefits.</p>	<p>WS</p>

PROGRAMMES	DESCRIPTION	ADMIN AGENCY																
	<table border="1" data-bbox="483 244 1342 706"> <thead> <tr> <th data-bbox="483 244 884 354">Salary Support for Singapore Citizen PMETs</th> <th data-bbox="884 244 1035 354">First 6 months of employment</th> <th data-bbox="1035 244 1187 354">Second 6 months of employment</th> <th data-bbox="1187 244 1342 354">Third 6 months of employment</th> </tr> </thead> <tbody> <tr> <td data-bbox="483 354 884 478">≥40 years unemployed and actively looking for jobs for ≥12 months</td> <td data-bbox="884 354 1035 478">50%</td> <td data-bbox="1035 354 1187 478">30%</td> <td data-bbox="1187 354 1342 478">20%</td> </tr> <tr> <td data-bbox="483 478 884 623">≥40 years unemployed and actively looking for jobs for 6 months to &lt;12 months <b>OR</b> made redundant</td> <td data-bbox="884 478 1035 623">40%</td> <td data-bbox="1035 478 1187 623">20%</td> <td data-bbox="1187 478 1342 623">N.A.</td> </tr> <tr> <td data-bbox="483 623 884 706">&lt;40 years unemployed and actively looking for jobs ≥6 months</td> <td data-bbox="884 623 1035 706">20%</td> <td data-bbox="1035 623 1187 706">10%</td> <td data-bbox="1187 623 1342 706">N.A.</td> </tr> </tbody> </table> <p data-bbox="483 721 884 803">Gross monthly salary*: Offering at least \$3,600/month for SME^ Offering at least \$4,000/month for Non-SME^ (Funded gross monthly salary capped at \$7,000/month)</p> <p data-bbox="483 835 600 861"><b>Eligibility:</b></p> <p data-bbox="483 872 943 899">Employers must meet the following criteria:</p> <ul data-bbox="483 907 1342 1100" style="list-style-type: none"> <li>• Any company registered or incorporated in Singapore, with a Unique Entity Number (UEN) registered with ACRA.</li> <li>• Employ individual(s) who fulfil the conditions in paragraph 3 by offering a gross monthly salary^ of at least \$4,000 (\$3,600 for SMEs).</li> <li>• Offer individual(s) a permanent job or an employment contract of at least 12 months.</li> </ul>	Salary Support for Singapore Citizen PMETs	First 6 months of employment	Second 6 months of employment	Third 6 months of employment	≥40 years unemployed and actively looking for jobs for ≥12 months	50%	30%	20%	≥40 years unemployed and actively looking for jobs for 6 months to <12 months <b>OR</b> made redundant	40%	20%	N.A.	<40 years unemployed and actively looking for jobs ≥6 months	20%	10%	N.A.	
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<p data-bbox="97 1176 430 1239"><b>5. Productivity Max (P-Max) Programme</b></p>	<p data-bbox="483 1176 1342 1239">The Productivity-Max (P-Max) programme helps small and medium enterprises (SMEs) better recruit and retain Professionals, Managers and Executives (PMEs).</p> <p data-bbox="483 1280 783 1307">The aim of P-Max is to help:</p> <ul data-bbox="483 1315 1098 1375" style="list-style-type: none"> <li>• SMEs seeking to attract and retain PMEs, and</li> <li>• job-seeking PMEs wanting to enter suitable SME jobs</li> </ul> <p data-bbox="483 1417 692 1444">P-Max helps SMEs:</p> <ul data-bbox="483 1452 943 1512" style="list-style-type: none"> <li>• recruit, train, manage and retain PMEs</li> <li>• adopt better human resource practices</li> </ul> <p data-bbox="483 1543 600 1570"><b>Eligibility:</b></p> <p data-bbox="483 1578 836 1605">As an SME, you will be eligible if:</p> <ul data-bbox="483 1614 1342 1742" style="list-style-type: none"> <li>• you are registered or incorporated in Singapore</li> <li>• you are made up of at least 30% local shareholding</li> <li>• you have an annual sales turnover of no more than S\$100M or you employ fewer than 200 employees</li> </ul> <p data-bbox="483 1777 863 1804">If you are a PME, you are eligible if:</p> <ul data-bbox="483 1813 1262 1941" style="list-style-type: none"> <li>• you are a Singapore Citizen or Singapore Permanent Resident</li> <li>• you are looking for a full-time career in an SME</li> <li>• you hold at least a Diploma or have experience working in a PME job</li> <li>• you have at least 1 year of full-time working experience</li> </ul>	WS																

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<p><b>Funding:</b></p> <ul style="list-style-type: none"> <li>• up to 90% funding support for SME and PME workshop course fees. You need only pay the 10% nett fee portion</li> <li>• Once you have completed the workshops, you will be eligible for a one-off S\$5,000 Assistant Grant if:</li> <li>• you retain your newly-hired PME employee for at least 6 months</li> </ul>	
<p><b>6. Talent Assistance</b></p>	<p>The Talent-Assist provides funding support for the capability development of media practitioners, in line with MDA's policy intent to grow a strong Singapore core of media talents in a flourishing media industry.</p> <p><b>The scheme helps:</b></p> <ul style="list-style-type: none"> <li>• Organisations in the media industry to defray costs of hiring and training individuals with no prior experience in the media industry, and to defray costs of sending their experienced employees to other companies for apprenticeship opportunities to upskill.</li> <li>• Individuals such as fresh media graduates, existing media professionals and full-time media freelancers get funding for training and apprenticeships.</li> </ul> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• Singapore-registered organisations with at least one Media Singapore Standard Industrial Classification (SSIC) code</li> <li>• Individual applicants who are Singapore Citizens or Singapore Permanent Residents</li> </ul>	<p>IMDA</p>
<p><b>7. WorkPro</b></p>	<p>WorkPro provides funding support and assistance for employers to:</p> <ul style="list-style-type: none"> <li>• Implement age management practices;</li> <li>• Redesign workplaces and processes to create easier, safer and smarter jobs for older workers; and</li> <li>• Implement and sustain flexible work arrangements for all workers.</li> </ul> <p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• All local companies can apply for WorkPro if they are legally registered or incorporated in Singapore. This includes societies and non-profit organisations such as charities and voluntary welfare organisations.</li> </ul>	<p>WS</p>

INNOVATION/ R&D/ IT APPLICATION		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
1. <b>Research Incentive Scheme for Companies (RISC)</b>	<p>The Research Incentive Scheme for Companies (RISC) is aimed at encouraging companies in Singapore to conduct or expand their research and development (R&amp;D) activities in science and technology.</p> <p><b>Eligibility Criteria:</b> A company awarded with a RISC grant is eligible for co-funding support of up to 30% of qualifying R&amp;D project costs such as manpower, training, consultancy, equipment, software, intellectual property and materials costs. Local manpower may be accorded support of up to 50%.</p> <p>Application for the RISC grant is open to companies incorporated in Singapore that are prepared to make significant investments in R&amp;D activities in science and technology.</p> <p>Companies applying for the grant will be assessed on the quantitative and qualitative merits of the proposed project. These include the employment of research scientists and engineers, total business expenditure in R&amp;D which generates spin-off to the economy, investments in fixed assets, and the company's commitment to growing R&amp;D capabilities in Singapore.</p> <p>The RISC grant will be subject to incentive terms and conditions requiring the company to implement its plans to grow and sustain R&amp;D activities in Singapore.</p>	EDB
2. <b>Capability Development Grant (CDG)</b>	<p>The grant defrays up to 70 percent* of qualifying project costs such as consultancy, training, certification and equipment costs. Companies can take on large scale upgrading projects in areas like increasing productivity, process improvement, product development and market access.</p> <p>To encourage more SMEs to build business capabilities, the application process for grant support of \$30,000 or less has been simplified. You can look forward to simpler application forms and reduce documentation requirements for such projects.</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore;</li> <li>• At least 30% local shareholding;</li> <li>• Company's group annual sales of not more than \$100 million or Company's group employment size not more than 200 workers.</li> </ul>	ES
3. <b>iSPRINT – Technology Improvement Assistant Scheme</b>	<p>iSPRINT (Increase SME Productivity with Infocomm Adoption &amp; Transformation) is a project of the Infocomm Development Authority which encourages technological improvements in Singapore SMEs.</p> <p>iSPRINT is a comprehensive initiative that supports the adoption of ICT by SMEs, from simple solutions that improve business operations to innovative uses of technology that transform a business or sector. The funding covers consultancy fees, training cost, manpower, hardware and software.</p>	IMDA

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<p>The new S\$20,000 grant cap applies to solutions implemented under the Business Improvement category which involves some degree of customisation to meet specific business functions. In addition, it also covers productivity-enabling tools such as project management, software development and testing tools.</p> <p>This scheme addresses various areas of infocomm adoption for the SMEs, making it easy and convenient for Small to Medium Enterprises to seek for assistance and funding for projects that relate to infocomm adoption. It supports the packaged solutions pre-qualified by IDA and also customised solutions, as long as the project involves the use of infocomm technology to improve the company's business operations, resulting in efficiency/ productivity, increased revenue or value-add for the business.</p> <p><b>Eligibility:</b></p> <p>All small and medium enterprises (SMEs)</p> <ul style="list-style-type: none"> <li>• that are registered or incorporated in Singapore, AND</li> <li>• At least 30% of your shareholding is local AND</li> <li>• Your company's group annual sales turnover is less than S\$100 million OR</li> <li>• Your company's group employment size not more than 200 workers</li> <li>• For customized solutions, the development must be for FIRST time automation of business functions, carried out in Singapore, and the project must not have started before the grant is approved.</li> </ul>	
<p><b>4. Productivity Solutions Grant (PSG)</b></p>	<p>The productivity solutions grant covers sector-specific solutions in the retail, food, logistics, precision engineering, construction and landscaping industries. Other than sector-specific solutions, PSG also supports adoption of solutions that cut across industries, such as in areas of customer management, data analytics, financial management and inventory tracking.</p> <p>With up to 70% funding support, PSG serves as an avenue for companies to make long-term technology investments. The list of readily adoptable solutions can be found on Tech Depot.</p> <p><b>Eligibility</b></p> <p>SMEs can apply for PSG if they meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore</li> <li>• Purchase/lease/subscription of the IT solutions or equipment must be used in Singapore</li> <li>• Have a minimum of 30% local shareholding (for selected solutions only)</li> </ul>	<p>ES</p>

PROGRAMMES	DESCRIPTION	ADMIN AGENCY								
<p><b>5. Operation &amp; Technology Roadmapping (OTR)</b></p>	<p>Businesses will get assistance from the Agency for Science, Technology and Research (A*STAR) in:</p> <ul style="list-style-type: none"> <li>• Developing operation and technology plans to better allocate resources to technologies useful for meeting business and market needs</li> <li>• Ensuring that the allocation of resources to new technologies is strategic and aligned with business goals.</li> </ul> <p><b>Eligibility:</b> All Singapore-registered businesses with at least 30% of the shares owned by Singapore Citizens or Singapore Permanent Residents.</p> <p><b>Funding Support:</b> Eligible SMEs are entitled to receive 70% funding to offset the cost up to \$25,000.</p>	A*STAR								
<p><b>6. Productivity Innovation Project (PIP) Scheme</b></p>	<p>Productivity Innovation Project (PIP) Scheme helps businesses get co-funding when they re-engineer site processes or adopt labour-efficient construction technologies to reduce site workers or improve site productivity.</p> <p><b>Eligibility:</b> All Singapore-registered construction businesses are eligible to apply.</p> <p>Level of support:</p> <table border="1" data-bbox="480 1065 1339 1953"> <thead> <tr> <th data-bbox="480 1065 746 1120">Area</th> <th data-bbox="746 1065 1339 1120">Funding Support</th> </tr> </thead> <tbody> <tr> <td data-bbox="480 1120 746 1344"> <p><b>Technologies and Innovations</b></p> </td> <td data-bbox="746 1120 1339 1344"> <p><u>30-40% productivity improvements at trade level</u> Co-funds up to 70% of the qualifying cost, capped at \$1 mil per application</p> <p><u>&gt; 40% productivity improvements at trade level</u> Co-funds up to 70% of the qualifying cost, capped at \$10 mil per application</p> </td> </tr> <tr> <td data-bbox="480 1344 746 1583"> <p><b>DfMA Manufacturing Facilities</b></p> </td> <td data-bbox="746 1344 1339 1583"> <p><u>Integrated Construction and Prefabrication Hubs (ICPH)</u> Co-funds up to 70% of the qualifying cost, capped at \$10 mil per application</p> <p><u>Other manufacturing facilities</u> Co-funds up to 70% of the qualifying cost, capped at \$3 mil per application.</p> </td> </tr> <tr> <td data-bbox="480 1583 746 1953"> <p><b>Integrated Digital Delivery (IDD)</b></p> </td> <td data-bbox="746 1583 1339 1953"> <p><u>Integrated Digital Delivery (IDD) 3 stage digitalisation</u> Co-funds up to 70% of the qualifying cost, capped at \$600,000 per application.</p> <p><u>Integrated Digital Delivery (IDD) 4 stage digitalisation</u> Co-funds up to 70% of the qualifying cost, capped at \$700,000 per application.</p> <p><u>Local customisation of IDD platforms and solutions</u> Co-funds up to 70% of the qualifying cost, capped at \$500,000 per application.</p> </td> </tr> </tbody> </table>	Area	Funding Support	<p><b>Technologies and Innovations</b></p>	<p><u>30-40% productivity improvements at trade level</u> Co-funds up to 70% of the qualifying cost, capped at \$1 mil per application</p> <p><u>&gt; 40% productivity improvements at trade level</u> Co-funds up to 70% of the qualifying cost, capped at \$10 mil per application</p>	<p><b>DfMA Manufacturing Facilities</b></p>	<p><u>Integrated Construction and Prefabrication Hubs (ICPH)</u> Co-funds up to 70% of the qualifying cost, capped at \$10 mil per application</p> <p><u>Other manufacturing facilities</u> Co-funds up to 70% of the qualifying cost, capped at \$3 mil per application.</p>	<p><b>Integrated Digital Delivery (IDD)</b></p>	<p><u>Integrated Digital Delivery (IDD) 3 stage digitalisation</u> Co-funds up to 70% of the qualifying cost, capped at \$600,000 per application.</p> <p><u>Integrated Digital Delivery (IDD) 4 stage digitalisation</u> Co-funds up to 70% of the qualifying cost, capped at \$700,000 per application.</p> <p><u>Local customisation of IDD platforms and solutions</u> Co-funds up to 70% of the qualifying cost, capped at \$500,000 per application.</p>	BCA
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PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<p>The following costs may be considered for co-funding:</p> <ul style="list-style-type: none"> <li>• Manpower</li> <li>• Equipment</li> <li>• Material</li> <li>• Professional Services / Subcontracting</li> <li>• Acquisition of Intellectual Property Rights.</li> </ul>	
<p><b>7. SMEs Go Digital</b></p>	<p>SMEs Go Digital is designed to help SMEs embrace digital technologies and build strong capabilities in technology to seize opportunities for growth in the Digital Economy.</p> <p>SMEs Go Digital takes on a structured and inclusive approach towards the adoption of digital technologies by SMEs. In addition to deploying productivity tools such as digital ordering and payment and fleet management, the programme supports SMEs to develop digital capabilities such as cyber security, data protection, and data analytics.</p> <p>SMEs, who have just started their business or are new to digital technology, can now take up a Start Digital Pack to give them a head start in going digital. All SMEs can benefit from starting with the right foundational digital tools, which will help position their business well for growth, resilience and productivity.</p>	<p>IMDA</p>
<p><b>8. Technology Adoption Programme (TAP)</b></p>	<p>Technology Adoption Programme (TAP) helps to improve the accessibility to technology for small and medium enterprises (SMEs) to enhance their productivity and innovation.</p> <p>It supports collaboration amongst public sector research institutes, private sector technology providers, Institutes of Higher Learning, Trade Associations and Chambers (TACs) and private sector system integrators, to identify and translate new technologies into Ready-to-Go (RTG) solutions.</p> <p>Examples of RTG technology solutions include:</p> <ul style="list-style-type: none"> <li>• RFID/barcode-based Item Management &amp; Tracking System</li> <li>• Production Planning and Tracking Program</li> <li>• Maintenance Management System</li> </ul> <p><b>Eligibility:</b></p> <p>The RTG technology solution deployment must be carried out in Singapore and should lead to at least 20% productivity gain such as process improvement or cost savings.</p> <p>Participating SMEs should meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore</li> <li>• Have a minimum of 30% local shareholding</li> <li>• Have group annual sales turnover of not more than \$100 million OR group employment size of not more than 200 employees</li> </ul>	<p>ES</p>

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
<p><b>9. Technology for Enterprise Capability Upgrading (T-UP)</b></p>	<p><b>Purpose of the Scheme</b> Businesses will be able to identify and implement R&amp;D projects for a period of up to 2 years, with the help of research scientists and engineers from the Agency for Science, Technology and Research's (A*STAR).</p> <p>Project areas include:</p> <ul style="list-style-type: none"> <li>• Data storage</li> <li>• High performance computing</li> <li>• Info communications</li> <li>• Materials research &amp; engineering</li> <li>• Microelectronics</li> <li>• Manufacturing automation &amp; technology</li> <li>• Chemical and engineering sciences</li> <li>• Bioimaging</li> <li>• Bioprocessing</li> <li>• Genomics &amp; Proteomics</li> <li>• Molecular &amp; Cell Biology</li> <li>• Drugs/Biologics Discovery and Development</li> <li>• Bioengineering &amp; Nanotechnology</li> <li>• Computational Biology</li> <li>• Immunology</li> <li>• Medical Technology</li> </ul> <p><b>Eligibility:</b> Singapore-registered small and medium enterprises (SMEs) who meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Minimum of 30% local shareholding</li> <li>• Group annual turnover of not more than S\$100 million or group employment size of not more than 200 workers</li> </ul> <p><b>Funding:</b></p> <ul style="list-style-type: none"> <li>• A research scientist or engineer will be attached to your business during the project.</li> <li>• T-UP subsidises up to 70% of the secondment costs.</li> </ul>	A*STAR
<p><b>10. Productivity Solutions Grant (PSG)</b></p>	<p>Technology is not about fancy and expensive high-end solutions. You can kick-start your technology journey by taking simple steps to automate existing processes and improve productivity. The Productivity Solutions Grant (PSG) supports companies keen on adopting IT solutions and equipment to enhance business processes.</p> <p>For a start, PSG covers sector-specific solutions including the retail, food, logistics, precision engineering, construction and landscaping industries. Other than sector-specific solutions, PSG also supports adoption of solutions that cut across industries, such as in areas of customer management, data analytics, financial management and inventory tracking.</p> <p>With up to 70% funding support, PSG serves as an avenue for companies to make long-term technology investments. The list of readily adoptable solutions can be found on Tech Depot.</p>	ES

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<p><b>Eligibility</b></p> <p>SMEs can apply for PSG if they meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore</li> <li>• Purchase/lease/subscription of the IT solutions or equipment must be used in Singapore</li> <li>• Have a minimum of 30% local shareholding (for selected solutions only)</li> </ul>	
<p><b>11. Enterprise Development Grant (EDG)</b></p>	<p>The Enterprise Development Grant (EDG) helps Singapore companies grow and transform. This grant supports projects that help you upgrade your business, innovate or venture overseas, under three pillars:</p> <p><b>Core Capabilities</b></p> <p>Projects under Core Capabilities help businesses prepare for growth and transformation by strengthening their business foundations. These should go beyond basic functions such as sales and accounting.</p> <p><b>Innovation and Productivity</b></p> <p>Projects under Innovation and Productivity support companies that explore new areas of growth or look for ways to enhance efficiency. These could include reviewing and redesigning workflow and processes. Companies could also tap into automation and technologies to make routine tasks more efficient.</p> <p><b>Market Access</b></p> <p>Projects under Market Access support Singapore companies that are willing and ready to venture overseas. You may tap into the EDG to help defray some of the costs of expanding into overseas markets.</p> <p>The grant funds up to 70% of qualifying project costs namely third party consultancy fees, software and equipment, and internal manpower cost.</p> <p><b>Eligibility:</b></p> <p>To qualify for the EDG, you need to:</p> <ul style="list-style-type: none"> <li>• Be registered and operating in Singapore</li> <li>• Have a minimum of 30% local shareholding</li> <li>• Be in a financially viable position to start and complete the project</li> </ul>	<p>ES</p>
<p><b>12. Technology Adoption Programme (TAP)</b></p>	<p>The Technology Adoption Programme (TAP) supports collaboration amongst public sector research institutes, private sector technology providers, Institutes of Higher Learning, Trade Associations and Chambers (TACs) and private sector system integrators who are interested in identifying and translating new technologies into Ready-to-Go (RTG) solutions. These RTG solutions aim to address productivity challenges and give SMEs a competitive advantage. The TAP will support sectors identified for the Industry Transformation Maps (ITMs) to formulate and execute technology adoption roadmaps.</p> <p>TACs are well-placed to identify the technology needs of their members and sectors as they are familiar with the respective productivity challenges and needs. TACs can identify sectoral challenges and aggregate common technology needs</p>	<p>ES</p>

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
	<p>amongst members, then work with research partners to translate technologies into RTG solutions for SME adoption. The deployment can be supported by system integrators that are interested to work with the various research partners.</p> <p>Examples of RTG technology solutions include:</p> <ul style="list-style-type: none"> <li>• RFID/barcode-based Item Management &amp; Tracking System</li> <li>• Production Planning and Tracking Program</li> <li>• Maintenance Management System</li> </ul> <p>The RTG technology solution deployment has to be carried out in Singapore and should lead to at least 20% productivity gain such as process improvement or cost savings.</p> <p>Participating SMEs should meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore</li> <li>• Have a minimum of 30% local shareholding</li> <li>• Have group annual sales turnover of not more than \$100 million OR group employment size of not more than 200 employees</li> </ul>	

OPERATIONS		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
<p><b>1. Pioneer Certificate (PC) Incentive and Development and Expansion Incentive (DEI)</b></p>	<p>The Pioneer Certificate Incentive (PC) and the Development and Expansion Incentive (DEI) are aimed at encouraging companies to grow capabilities and conduct new or expanded activities in Singapore. Companies that carry out global or regional headquarters (HQ) activities of managing, coordinating and controlling business activities for a group of companies may also apply for the PC or DEI for the HQ activities.</p> <p><b>Assessment Criteria:</b></p> <ul style="list-style-type: none"> <li>• Application is open to companies that are prepared to make significant investments in contribution to the economy or in advancement of capabilities towards globally leading industries. It may also be accompanied with the International Headquarters Award status for companies that commit to anchor substantive HQ activities in Singapore to manage, coordinate and control regional business operations.</li> <li>• To qualify, companies must meet quantitative and qualitative criteria. These include the employment created (including skills, expertise and seniority), total business expenditure which generates spin-off to the economy, as well as commitment to growing the capabilities (e.g. technology, skillsets, knowhow) in Singapore. Manufacturing projects are also required to commit to fixed asset investment in plant, building or equipment.</li> <li>• Company must introduce technology, skillsets or knowhow into an industry that are substantially more advanced than the average prevailing in Singapore. The company must also carry out new, pioneering activities that have not been undertaken by other companies at a scale that is substantive in economic contribution.</li> <li>• The approval and award of the PC or DEI will be subject to the company implementing its plans to grow and sustain substantive economic activities in Singapore.</li> </ul>	EDB

VENTURING ABROAD		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
1. <b>Double Tax Deduction (DTD) for Internationalisation</b>	<p>Companies enjoy tax savings through DTD with a 200% tax deduction on eligible expenses for supported market expansion and investment development activities.</p> <p>Expenses eligible for consideration include:</p> <p><b>Market Preparation</b></p> <ul style="list-style-type: none"> <li>• Design of packaging for overseas market</li> <li>• Product/Service certification</li> <li>• Market surveys / Feasibility Studies</li> </ul> <p><b>Market Exploration</b></p> <ul style="list-style-type: none"> <li>• Overseas business development trips/ missions</li> <li>• Overseas trade fairs</li> <li>• Local trade fairs approved by Enterprise Singapore or Singapore Tourism Board ("STB")</li> </ul> <p><b>Market Promotion</b></p> <ul style="list-style-type: none"> <li>• Overseas advertising and promotional campaigns</li> <li>• Production of corporate brochures for overseas distribution</li> <li>• Advertising in approved local trade publications</li> </ul> <p><b>Market Presence</b></p> <ul style="list-style-type: none"> <li>• Overseas trade offices</li> <li>• Master licensing and franchising</li> <li>• Employee overseas posting</li> <li>• Overseas investment study trips / missions</li> <li>• Investment feasibility due diligence studies</li> </ul> <p><b>Automatic DTD</b></p> <p>You can automatically claim 200% tax deduction on the first S\$150,000 of eligible expenses for the below activities per year of assessment. No prior approval from IE Singapore is required for the following activities:</p> <ul style="list-style-type: none"> <li>• Overseas business development trips and missions</li> <li>• Overseas investment study trips and missions</li> <li>• Overseas trade fairs</li> <li>• Local trade fairs approved by Enterprise Singapore or Singapore Tourism Board (STB)</li> </ul> <p>Eligible expenses on qualifying activities outside the four areas, and expenses exceeding S\$150,000 will require Enterprise Singapore's approval.</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Must be a resident company or has a permanent establishment in Singapore;</li> <li>• Is currently not enjoying any other forms of tax incentives from the government e.g. Pioneer Incentive and Development &amp; Expansion Incentives under the Economic Expansion Incentive Act (EEIA), Global Trader Program (GTP) and Productivity &amp; Innovation Credit for Investments in Design (PIC in Design) under Income Tax Act (ITA), etc;</li> </ul>	ES

PROGRAMMES	DESCRIPTION	ADMIN AGENCY
<p><b>2. Market Readiness Assistance (MRA)</b></p>	<p>Small and medium enterprises (SMEs) will receive an international boost with the Market Readiness Assistance (MRA) grant to help take your business overseas. Eligible SMEs will receive the following support:</p> <ul style="list-style-type: none"> <li>• Up to 70% of eligible costs, capped at 20K per company per fiscal year that covers:</li> <li>• Maximum of two applications per fiscal year, starting 1 April and ending 31 March the following year</li> <li>• Limited to one activity (e.g. market entry, or participation in a trade fair) per application</li> </ul> <p><b>Eligibility</b></p> <ul style="list-style-type: none"> <li>• Companies should meet the following criteria:</li> <li>• Business entity is registered/incorporated in Singapore</li> <li>• At least 30% local share holding</li> <li>• Group annual turnover not exceeding S\$100 million per annum based on the most recent audited report, or group employment not exceeding 200 employees</li> </ul>	<p>ES</p>

HEALTHCARE & LIFE		
PROGRAMMES	DESCRIPTION	ADMIN AGENCY
1. <b>Capability Development Grant</b>	<p>The Capability Development Grant (CDG) aims to support SMEs to scale up business capabilities and ensure business sustainability. You can take on projects in areas like product development, human capital development, business processes enhancements for productivity and business model transformation.</p> <p>The grant defrays up to 70 percent of qualifying project costs such as consultancy, training, certification and equipment costs. The application requirements for smaller scale projects, for grant support of S\$30,000 or less has also been simplified.</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Registered and operating in Singapore</li> <li>• At least 30% local shareholding</li> <li>• Have a group annual sales turnover of ≤ S\$100 million or a group employment of ≤ 200 employees</li> </ul>	ES

# MAIN GOVERNMENT AGENCIES

## Agency for Science, Technology and Research (A\*STAR)

1 Fusionopolis Way  
#20-10  
Connexis North Tower  
Singapore 138632  
Tel: (65) 6826 6111  
Fax: (65) 6777 1711  
Website: <http://www.a-star.edu.sg>

### Expertise:

The Agency for Science, Technology and Research (A\*STAR) is the lead agency for fostering world-class scientific research and talent for a vibrant knowledge-based and innovation-driven Singapore.

## Building and Construction Authority (BCA)

52 Jurong Gateway Road  
#11-01  
Singapore 608550  
Tel: (65) 6534 0219  
Fax: (65) 6334 4287  
Website: [www.bca.gov.sg](http://www.bca.gov.sg)

### Expertise:

Our mission is to shape a safe, high quality, sustainable and friendly built environment. We aim for the best built environment for Singapore, our distinctive global city.

## Civil Aviation Authority of Singapore (CAAS)

60 Airport Boulevard  
4th Storey, Terminal 2  
Singapore Changi Airport  
Singapore 819643  
Tel: (65) 6542 1122  
Fax: (65) 6542 1231  
Website: [www.caas.gov.sg](http://www.caas.gov.sg)

### Expertise:

The Civil Aviation Authority of Singapore enables the growth of the air hub and aviation industry, oversees and promotes safety in the industry, provide air navigation services, and develop Singapore as a centre of excellence for aviation knowledge and talent development.

## Contact Singapore

250 North Bridge Road  
#28-00 Raffles City Tower  
Singapore 179101  
Tel: (65) 6832 6832  
Fax: (65) 6832 6565  
Website: [www.contactsingapore.org.sg](http://www.contactsingapore.org.sg)

### Expertise:

Contact Singapore is an alliance of the Singapore Economic Development Board and Ministry of Manpower. It aims to attract global talent to work, invest and live in Singapore. With offices in Asia, Europe and North America, Contact Singapore is the one-stop centre for those who wish to pursue a rewarding career in Singapore, as well as individuals and entrepreneurs who are keen to invest in or initiate new business activities here. Contact Singapore actively links Singapore-based employers with global talent and provides updates on career opportunities and industry developments in Singapore. We work with private sector partners to facilitate the interests of potential individual investors in Singapore.

## Economic Development Board (EDB)

250 North Bridge Road  
#28-00 Raffles City Tower  
Singapore 179101  
Tel: (65) 6832 6832  
Fax: (65) 6832 6565  
Website: <http://www.edb.gov.sg>

### Expertise:

The role of EDB is to develop manufacturing and selected services clusters through investment promotion and industry development of the clusters. The vision for Industry21, EDB's blueprint to develop these clusters, is for Singapore to be a vibrant and robust global hub of knowledge driven industries.

## Health Sciences Authority (HSA)

11 Outram Road  
Singapore 169078  
Tel: (65) 6213 0838  
Fax: (65) 6213 0749  
Website: [www.hsa.gov.sg](http://www.hsa.gov.sg)

### Expertise:

The Health Sciences Authority is the national authority regulating health products; managing the national blood bank, transfusion medicine and forensic medicine expertise; and providing critical forensic and analytical laboratory services. With our multidisciplinary expertise, HAS aims to be the leading innovative authority, protecting and advancing national health and safety.

### Enterprise Singapore (ES)

230 Victoria Street  
Level 10, Bugis Junction Office Tower,  
Singapore 188024  
Tel: (65) 6898 1800  
Fax: (65) 6337 6898  
Website: <http://www.enterprise.gov.sg>

Expertise:  
International Enterprise Singapore and SPRING came together on 1 April 2018 as a single agency to form Enterprise Singapore.

Enterprise Singapore is the government agency championing enterprise development. We work with committed companies to build capabilities, innovate and internationalise. We also support the growth of Singapore as a hub for global trading and startups. As the national standards and accreditation body, we continue to build trust in Singapore's products and services through quality and standards.

### Intellectual Property Office of Singapore (IPOS)

51 Bras Basah Road  
#01-01, Manulife Centre  
Singapore 189554  
Tel: (65) 6339 8616  
Fax: (65) 6339 0252  
Website: <http://www.ipos.gov.sg>

Expertise:  
The Intellectual Property Office of Singapore (IPOS) is a statutory board under the Ministry of Law. IPOS advises and administers the Intellectual Property (IP) regime, promotes its usage and builds expertise to facilitate the development of Singapore's IP ecosystem. With IP fast becoming a critical asset in today's global markets, IPOS aims to be a trusted partner to empower all creators in our knowledge economy. IPOS' vision is for Singapore to be an IP Hub of Asia.

### Inland Revenue Authority of Singapore (IRAS)

55 Newton Road Revenue House  
Singapore 307987  
Tel: (65) 6356 8233  
Fax: (65) 6351 2131  
Website: <http://www.iras.gov.sg>

Expertise:  
The Inland Revenue Authority of Singapore (IRAS) is the main tax administrator to the Government. IRAS collects taxes that account for more than 70% of the Government's Operating Revenue that supports the Government's economic and social programmes to achieve quality growth and an inclusive society. IRAS also represents the Government in tax treaty negotiations, drafts tax legislations and provides advice on property valuation to the Government.

### Jurong Town Corporation (JTC)

8 Jurong Town Hall Road  
The JTC Summit  
Singapore 609434  
Tel: 1800 568 7000 (Local)  
(65) 6560 0056 (Overseas)  
Fax: (65) 6565 5301  
Website: <http://www.jtc.gov.sg>

Expertise:  
JTC Corporation (JTC) is Singapore's lead agency to plan, promote and develop a dynamic industrial landscape, in support of Singapore's economic advancement.

### Info-communication Media Development Authority of Singapore (IMDA)

10 Pasir Panjang Road  
#03-01 Mapletree Business City  
Singapore 117438  
Tel: (65) 6377 3800  
Fax: (65) 6211 2222  
Website: <http://www.imda.gov.sg>

Expertise:  
The IMDA develops and regulates the converging info-comm and media sectors in a holistic way, creating a dynamic and exciting sector filled with opportunities for growth, through an emphasis on talent, research, innovation and enterprise. As a statutory board in the Singapore government, it seeks to deepen regulatory capabilities for a converged info-comm media sector, safeguarding the interests of consumers and fostering pro-enterprise regulations.

### Land Transport Authority (LTA)

1 Hampsire Road  
Singapore 219428  
Tel: 1800 225 5582  
Fax: (65) 6396 1002  
Website: [www.lta.gov.sg](http://www.lta.gov.sg)

Expertise:  
The Land Transport Authority (LTA) is a statutory board under the Ministry of Transport, that spearheads land transport developments in Singapore. 'To provide an efficient and cost-effective land transport system for different needs' is our mission statement.

### Monetary Authority of Singapore (MAS)

10 Shenton Way,  
MAS Building  
Singapore 079117  
Tel : (65) 6225 5577  
Fax : (65) 6229 9229  
Website: <http://www.mas.gov.sg>

Expertise:  
MAS conducts monetary policy; issues currency; manages the official foreign reserves and the issuance of government securities; supervises the banking, insurance, securities and futures industries; and develops strategies in partnership with the private sector to promote Singapore as an international financial centre.

### **Maritime and Port Authority of Singapore (MPA)**

460 Alexandra Road  
#19-00 PSA Building  
Singapore 119963  
Tel: (65) 6375 1600  
Fax: (65) 6275 9247  
Website: [www.mpa.gov.sg](http://www.mpa.gov.sg)

#### **Expertise:**

The Maritime and Port Authority is a statutory board under the Ministry of Transport. Our mission is to develop and promote Singapore as a premier global hub port and international maritime centre, and to advance and safeguard Singapore's strategic maritime interests. Our vision is to be a leading maritime agency driving Singapore's global maritime aspirations.

### **Ministry of Trade and Industry (MTI)**

100 High Street #09-01  
The Treasury  
Singapore 179434  
Tel: (65) 6225 9911  
Fax: (65) 6332 7260  
Website: [www.mti.gov.sg](http://www.mti.gov.sg)

#### **Expertise:**

Mission Statement – To promote economic growth and create jobs, to enable Singaporeans to improve their lives.

### **National Council of Social Services (NCSS)**

Ulu Pandan Community Building  
170 Ghim Moh Road  
#01-02  
Singapore 279621  
Tel: (65) 6210 2500  
Fax: (65) 6468 1012  
Website: <http://www.ncss.gov.sg>

#### **Expertise:**

The National Council of Social Service (NCSS) is the national coordinating body for member Voluntary Welfare Organisations (VWOs) in Singapore. Its mission is to provide leadership and direction in social services, to enhance

the capabilities of social service organisations, and to promote strategic partnerships for social services. The Community Chest and Social Service Training Institute (SSTI) are NCSS's fund-raising arm and training academy, respectively.

### **National Environment Agency (NEA)**

40 Scotts Road  
#13-00 Environment Building  
Singapore 228231  
Tel: 1800 225 5632  
Fax: (65) 6235 2611  
Website: <http://www.nea.gov.sg>

#### **Expertise:**

“NEA's Mission: To ensure a clean and sustainable environment for Singapore, together with our partners and community.”

### **Singapore Customs**

55 Newton Road  
#10-01 Revenue House  
Singapore 307987  
Tel: (65) 6355 2000  
Fax: (65) 6250 8663  
Website: [www.customs.gov.sg](http://www.customs.gov.sg)

#### **Expertise:**

Enforcement of legislation under the Department's purview. Trade facilitation and revenue enforcement matters. Responsible for implementation of customs and trade enforcement measures including those related to free trade agreements and strategic goods. Liaison with other Government Departments and Statutory Boards. As the guardian of Singapore's trade, we uphold our laws to build trust to facilitate trade and protect revenue.

### **Singapore Land Authority (SLA)**

55 Newton Road  
#12-01 Revenue House  
Singapore 307987  
Tel: (65) 6323 9829  
Fax: (65) 6323 9937  
Website: [www.sla.gov.sg](http://www.sla.gov.sg)

#### **Expertise:**

The mission of the Singapore Land Authority is to optimise land resources for the economic and social development of Singapore. It ensures the best use of State land and buildings, provides an effective and reliable land management system and enables the full use of land information for better land management.

### **Singapore Tourism Board (STB)**

Tourism Court  
1 Orchard Spring Lane  
Singapore 247729  
Tel: (65) 6736 6622  
Fax: (65) 6736 9423  
Website: <http://www.stb.gov.sg>

#### **Expertise:**

The Singapore Tourism Board (STB) is a statutory board under the Ministry of Trade and Industry of Singapore. It champions the development of Singapore's tourism sector, one of the country's key service sectors and economic pillars, and undertakes the marketing and promotion of Singapore as a tourism destination.

### **Workforce Singapore (WS)**

1 Marina Boulevard  
#18-01 One Marina Boulevard  
Singapore 018989  
Tel: (65) 6883 5885  
Fax: (65) 6512 1111  
Website: [www.ssg-wsg.gov.sg](http://www.ssg-wsg.gov.sg)

#### **Expertise:**

Workforce Singapore (WSG) is a statutory board under the Ministry of Manpower (MOM). It will oversee the transformation of the local workforce and industry to meet ongoing economic challenges. WSG will promote the development, competitiveness, inclusiveness, and employability of all levels of the workforce. This will ensure that all sectors of the economy are supported by a strong, inclusive Singaporean core.

**Urban Redevelopment Authority (URA)**

45 Maxwell Road

The URA Centre

Singapore 069118

Tel: (65) 6221 6666

Fax: (65) 6227 5069

Website: [www.ura.gov.sg](http://www.ura.gov.sg)

Expertise:

The Urban Redevelopment Authority is the national planning authority of Singapore. Our mission is to make Singapore a great city to live, work and play in.

**LEGEND**

**A\*STAR**

Agency for Science, Technology and Research

**EDB**

Economic Development Board

**ES**

Enterprise Singapore

**HPB**

Health Promotion Board

**IMDA**

Info-communications Media Development Authority

**IRAS**

Inland Revenue Authority of Singapore

**JTC**

Jurong Town Corporation

**NEA**

National Environment Agency

**STB**

Singapore Tourism Board

**WS**

Workforce Singapore